

**FAIRVIEW VILLAGE HOA PHASE I  
BOARD MEETING  
September 22, 2017 MINUTES**

**Location** Pat A. house  
**Call to Order** at 4:09pm  
**Attendance:** Brian, Jeff, Terry & Pat

**Review of Minutes.** June minutes not available for review

**President's Report**

Nothing to report.

**Committee Reports**

1. Treasurer's Report (Pat A.)

Checking as of 6/8/17	\$14,043.16
Checks cleared	-\$3,503.26
Fund Transfer to Share Acct	-\$2,859.35
<b>CHECKING at 9/22/17</b>	<b>\$10,989.90</b>
<b>SHARE at 6/8/2017</b>	<b>\$29,494.59</b>
Funds transfer from checking	\$2,859.35
Interest Deposit 6/30/2017	\$1.22
<b>SHARE at 9/22/2017</b>	<b>\$32,355.16</b>
Outstanding checks	-\$1,801.54
<b>TOTAL ASSETS at 9/22/2017*</b>	<b>\$41,543.52</b>
Pending Deposits	\$0.00

**\*Total Assets at 9/22/2017 has been adjusted for outstanding checks**

Mailing labels and master homeowners list have been updated with new homeowner details. Lists provided to board members.

2. Wall – Brian indicated there are a couple of spots that may need repairs. Will need to do a walk-through of the wall to get details.
3. Welcome - nothing to report. There are new homeowners – for Greilings and Shaws as well as Lightfoot (no name available). This year there have been/will be 10 homes for sale in the village.
4. Website – nothing to report.
5. Newsletter – nothing to report.
6. ARB – walk through to be completed after Board Meeting and letters to be sent from that walk-through. This is to familiarize Terry and Jeff with what is done during an ARB walk-through.
7. Graffiti – nothing to report.

### **Old Business**

No word from the City yet on tree availability for the approximately 10 homes that need trees planted. Unable to review options for installation at this time.

### **New Business**

1. With Pat selling her home and moving out of state, she advised that all documents have been sorted and filed in the provided file cabinet. Recommended looking at getting a storage unit to store all HOA related documents, paint, garage sale signs, etc. Brian said he would look into getting a unit which would fall under general expenses.
  - a. Motion made by Brian to research prices and locations and get a unit, seconded by Terry.
  - b. Prior to move, Pat will provide Brian with key to mail box, laptop, her printer being donated to HOA, as well as instructions and passwords.
2. Discussed the current ARB process in an attempt to come up with a workable process, appropriate letters, etc. Pat to provide samples of existing letters to Board.
  - a. One item the ARB would like to do is send a "Good Job" notice to homeowners that are doing a good job. Need to determine when and how to do this – card in the mail, notice in HOA correspondence, recognition at annual meeting?
3. Pat to continue providing financial reports, responding to title company SOAs and assist with typing up and sending out ARB notices. She will participate in Board meeting via phone. Her term will be up this year (2/2018) so a new board member will need to be voted in. She recommends speaking with Mick Harris.

**Adjourned** at 5:30 pm (followed by ARB walk-through)

**Next Board Meeting:** Date and location TBD

Submitted by Pat Alfonso (in absence of Nick)