

**FAIRVIEW VILLAGE HOA PHASE I
BOARD MEETING
March 8, 2012 MINUTES**

LOCATION: 22269 NE Park Ln, Fairview, OR

- Call to Order: at 6:45 pm. Attendance: Pat, Dana, Leslie, Jeff, Jim & Diane
- Review of Minutes: Homeowners meeting minutes of February 27, 2012 not available to review. Will review at the next board meeting.
- President's Report
 1. Discussed outcome of Annual Homeowners Meeting.
 2. Pat reported all invoices were out.
 3. The paperwork for the liability insurance with Beecher Carson was submitted and paid out of the new budget.
 4. Pat reported she heard from J, Schunke, lot # 65, in response to ARB letter, stating the yard debris can in the alley outside his fence doesn't belong to them. Notice was sent to homeowners of lot #72. Per Jeff, the container is no longer visible.
- Committee Reports
 1. Treasurer (*Leslie VH*)

Balance as of 3/8/12	??? what is amount
Checks cleared	-\$269.92
Outstanding checks	\$359.00
Deposits	\$0
CHECKING BALANCE	\$1,578.21
Contingency Reserve CDs	\$4,004.89
Wall Reserve CDs	\$38,797.87
TOTAL ASSETS	\$44,380.97

The board reviewed the Balance sheet for 2011 and 2012. Pat noted that the Roll over \$ used from 2011 (2924.06) was more than was in the budget the homeowners recently approved. The issue discussed and the excess \$424.06 will be placed in reserve **until a decision can be made where to place the excess \$.** Diane, I would say, the excess funds will be marked as excess from 2011/2012. I would recommend that the Board look at opening a savings account and place the reserves in that account. It would make account less confusing – and would be shown as a line item along with the Contingency Reserves CD and Wall Reserves CDs and included in TOTAL ASSETS.

2. Wall (*Mike G/Chris J*) Administrative meeting no Wall report given. Board discussed repairs and the need to discuss the upcoming repairs and financial arrangements with Mike.
 3. Welcome (*Deny S*) Administrative meeting no Welcome report given. Board discussed the process. Pat explained Deny normally receives the names of new homeowners and/or renters from the Board and provides a package of information about the neighborhood to them and meeting with them for any questions they may have.
 4. Website/Newsletter (*Pat*)
Pat reported 7376 views since the Annual Homeowners meeting. She stated no changes in active users and/or inactivated users. Pat stated the cost for the web site annually is \$359.00.
 5. ARB (*Jeff W*)
Jeff stated he completed a walk through the neighborhood February 29, 2012. eight, 1st notice, and one, 2nd notice sent out. Jeff reported all the Christmas decorations are down.
 6. Entrance (*Chris B*) – Administrative meeting no Entrance report given.
 7. Graffiti (*David M*) – Administrative meeting no Graffiti report given.
- Old Business
None
 - New Business
 1. A motion was made and seconded to accept the following board positions: Dana Larson, President, Diane Jacobson, Vice President, Leslie Voge-Hays, Treasure, and Jim Gilbert, Secretary.
 2. A motion was made and seconded to provide a \$25.00 donation, plant and a card to Pastor **Bill Ehmann** at Wood village Baptist Church for hosting the Annual HOA Phase 1 Homeowners meeting. Diane said she would follow-up with task.
 3. The board discussed and decided on the following meeting dates: May 2, 2012, June 6, 2012, September 5, 2012, November 7, 2012, and January 9, 2013. Diane will confirm the dates for the Board meeting at the Fairview Library. The Annual Homeowners meeting is anticipated to meet the last Monday of February 2013, and the Board to consider using Wood Village Baptist Church again.

- Review and correct address list - Pat distributed a new address list. She stated she would continue updating and distributing the address list to the board members if we wished. Board agreed and requested she provide an updated list on a quarterly basis.
- Adjourned at 8:00pm

Next Board Meeting: May 2nd, 6:30pm at the Fairview Library.
Submitted by Diane Jacobson, Secretary